



## **2021 Honor Ride Florida Event Plan**

### **SCHEDULE:**

**UPack containers (event equipment) arrive** Tuesday January 26, 2021

**Pre-Registration & Packet Pickup:** 4:00 PM – 7:00 PM Wed Jan 27, Thurs Jan 28, Fri Jan 29, 2021. Location Tropicana Field Event Site.

**Event Site Set-up Day/Date/Time:** Friday, January 29, 2021, 10:00 AM – 7:00 PM.

**Event Day/Date/Time:** Saturday, January 30, 2021 6:30 AM - 3:00 PM.

**Break-down Day/Date/Time:** Saturday, January 30, 2021, 3:00 PM – 7:00 PM.

### **EVENT DESCRIPTION:**

Cycling event to benefit injured Veterans and First Responders. This year we will expand our footprint slightly so that social distancing can be maintained. To promote safety protocols, the entire event space will be a “Mask Required” zone except when actively eating or drinking in designated areas. Please see attached site plan. The area pictured is approximately 6,480 square feet, providing 12.34 square feet per person if all 525 participants, staff, and volunteers were on site at the same time. The event footprint is over double the six-foot social distancing local, state, and federal guidelines. Signs will be placed in numerous locations around the event site promoting social distancing, hand sanitization, and mask wearing.

**Volunteer Check In:** Project Hero will implement a dedicated volunteer check in area. Volunteer waivers will be emailed to volunteers and they will be required to print, sign, and present them upon check in. This will eliminate contact between staff and volunteers. Volunteers will be trained in their duties and briefed on all safety protocols, including social distancing, gloves, masks, and job duties. All volunteers will have their temperature taken at time of arrival.

**Tracking/Tracing:** Project Hero will track all aspects of the event participants and volunteers so if tracing is required it can be implemented through immediate communication. Participants and volunteers are required to provide personal cell number, address, and emergency contact cell phone number. Project Hero records bib numbers, stage numbers, and start times for each participant.

**Registration:** Project Hero will host three pre-event packet pick-up afternoons/evenings at Tropicana Field at the event site in the days leading up to the event to avoid crowds during the registration process and promote social distancing. The pre-event packet pick-up will feature a drive through line as well as a socially distanced standard line area. The pre-event packet pick-up will take place between 4:00 PM and 7:00 PM on the Thursday and Friday leading up to the event. Participants will be required to register online, print, and bring their waivers and registration information to limit contact with staff/volunteers. The socially distanced standard line Packet pick-up will be available on the day of the event. Gloved and masked volunteers will distribute packets to participants out of a plastic draped tent to limit contact between volunteers and participants. No onsite registration will be available on the day of the event. All participants will have their temperature taken at each packet pick-up location by gloved and masked volunteers.

**Bike Racks:** Bike racks will be individually placed and socially distanced to avoid crowd gathering at the event site. Sanitizing wipes will be placed at each leg of each bike rack so that surfaces can be wiped on the bike rack or on the participant's bike both before the ride and after.

**Merchandise:** To eliminate crowds gathering at the Project Hero merchandise tent, no merchandise will be sold on site. Pre orders will be taken online and will be available for pick up at the plastic lined, registration tent manned by gloved and masked volunteers.

**Food/Drink Area:** Food and drinks will be individually tented and separated from the seating/eating/drinking zone. Food service and drink service will each be in their own area to promote social distancing. Each of those tents will be draped with clear plastic to ensure safety protocols are in place. Drinks will be individual servings and will be distributed to participants by gloved and masked volunteers. Food will also be individual servings and will either be a pre-packaged lunch or individually served from a food truck. Social distance markers will be placed on the ground for participants to follow and masks will be required while waiting in line to be served. Lines will be one-way entry and exit. Staff/volunteers will remind participants to continue mask protocol until in the designated eating zone.

**Seating/Eating/Drinking Zone:** The seating/eating/drinking zone will be made up of six 10' x 10' tents spaced ten feet apart with single tables underneath. Individual tables will also be set up in the open in the seating/eating/drinking zone also spaced ten feet apart from other tables. Project Hero will only utilize 8' banquet tables with 3 chairs at each end to ensure social distancing and eliminate large groups seating at one table. The tables will be limited to six occupants per table. Once a participant departs a table, a volunteer will wipe down the table and chairs with anti-bacterial wipes before the next participant(s) is/are able to use the vacant spot.

**Rest Stops:** Rest stops will follow food service protocols in that the tent will be draped in clear plastic and refreshments will be served to participants on an individual basis by gloved and masked volunteers. All food items served will be individually wrapped. Only skinned fruit will be served such as bananas and oranges. No cutting of fruit will take place at rest stops. Water will also be distributed in single serve units, such as a 16 oz water bottle. No powder mixing will occur at rest stops by staff or volunteers. Participants will be instructed that if they would like powder mixed with water, they are responsible to bring their own serving of that powder. Extra trash collection and recycle containers will be placed in areas around the rest stop so that proper sanitation and trash collection is adhered to. Restrooms at rest stops will be placed six feet apart from each other with every other door facing the opposite direction. Social distancing markers will be placed on the ground leading up to the rest stop tent and restrooms. Volunteers will be on site to ensure proper spacing is adhered to while participants wait in line to be served or use the restrooms. All volunteers will remind participants that masks are required unless actively eating or drinking and to remain at least six feet apart while refueling.

**Starting Chute:** At registration, each participant will be issued an event bib with a color-coded stage number and printed start time. Each stage will consist of 45 participants. Five additional spots will be marked for any participants who may miss their designated start time. Project Hero will set up an extra-large, extended, start/finish chute to accommodate socially distanced participants ready for departure. Every five minutes one stage will depart. After the chute is clear of riders the next departure time stage will be called into the chute. Participants will be required to wear their mask in the chute. After departing, a sign no less than 100 yards away from the event will notify riders that they can safely remove their mask.

**Bike Maintenance:** A bike tire pump station will be located on site dedicated to exactly that. The station will be operated by gloved and masked volunteers. Participants will walk up, open their tire valves, lean their bike against a barricade located six feet from the tent, and step back six feet away from the barricade. The pump volunteer will approach, fill the tires with air, and step back. The participant can then retrieve their bike and depart. Socially distanced markers will be placed on the ground in the event a line forms at this station. To maintain safety protocols, no other bike maintenance services will be provided.

**Route Support:** Project Hero will dispatch three roaming mechanic support vehicles manned by a gloved and masked volunteer each who will be capable of repairing small mechanical issues while on course. This volunteer will supply anti-bacterial wipes upon completion of a repair so that our participant can wipe down their bike both before and after repair. Participants will be required to wear a mask during repair. Also, Project Hero will dispatch three support vehicles capable of providing water and nutrition in single serve, sealed packaging, air pump, or picking up riders who are unable to complete the ride. These vehicles will be manned by a masked and gloved individual each and windows will be required to be down whenever the vehicle is in operation. If a pickup is made, both parties will be required to wear masks and have vehicle windows down during transport. Support driver will wipe down the vehicle with anti-bacterial wipes after drop-off is completed.

**Sanitation:**

- Project Hero will extend the area for porta johns. Each unit will be spaced twelve feet apart. This will allow space for people entering and exiting to adhere to distancing regulations. Social distance markers will also be placed on the ground so participants waiting in line can adhere to safety protocols. Hand sanitizer will be placed in each unit and extra hand washing stations will be placed on site to ensure limited gathering after using the facilities.
- Hand sanitizing stations will be placed around the event site to give participants maximum opportunity to stay safe and avoid spreading germs during the event.
- Extra trash containers will be placed around the event location and masked and gloved Rays staff will, as in years past, consistently empty and replace trash bags throughout the day.

**Ride Completion:** Project Hero will post a volunteer(s) at the corner of the Pinellas Trail and the entrance to Lot 6 on 1<sup>st</sup> Ave S. The volunteer(s) will stop returning participants and instruct them that masks are to be worn from this point into the event site so that safety protocols remain in place.

**Finisher Giveaway:** Project Hero will continue to give away finisher prizes. The tent for this station will be run by gloved and masked volunteers and will feature a clear plastic barrier between the participant and the volunteer. Items will be individually distributed to finishers. Social distance markers will be placed on the ground to avoid close contact and crowd gathering at this station.

**Routes:** Three routes will be available to ride (20, 40, or 60 miles). The staggered start, which will include riders from all routes, and varying course lengths will ensure that participants are spread around the course at any given time. This will limit crowd size at rest stops and the finish of the event.